



City of NORFOLK

C: James Redick, Emergency Preparedness and Response

To the Honorable Council
City of Norfolk, Virginia

April 26, 2016

From: James Redick, Director – Emergency
Preparedness and Response

Subject: Acceptance of FEMA Hazard
Mitigation Grant Funding

Reviewed: Wynter C. Benda
Wynter C. Benda, Deputy City Manager

Ward/Superward: 2/6

Approved: Marcus D. Jones
Marcus D. Jones, City Manager

Item Number:

R-6

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk – Department of Emergency Preparedness & Response

III. **Description:**

This agenda item is an ordinance to authorize the City of Norfolk (the "city") to accept grant funds in the amount of \$294,197.20 from the Federal Emergency Management Agency ("FEMA") via the Virginia Department of Emergency Management for the floodproofing of one (1) repetitive loss property. These funds will be added to a previously accepted grant.

IV. **Analysis**

FEMA's Hazard Mitigation Assistance program provides funding for eligible mitigation activities that reduce disaster losses and protect life and property from future disaster damages.

V. **Financial Impact**

These funds will be added to a previously accepted grant which will help cover the total cost of the project to floodproof the property. The cost share remains the same. The revised project budget will now be \$627,091.20 – federal share is \$470,318.40, state share is \$125,418.24 and the local share is \$31,354.56.

VI. **Environmental**

N/A

VII. Community Outreach/Notification

Public notification for this agenda item will be conducted through the city's agenda notification process.

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter and ordinance have been coordinated with the Department of Emergency Preparedness and Response, the City Attorney's Office, and the Office of Budget & Strategic Planning.

Supporting Material from the Department of Emergency Preparedness and Response:

- Ordinance
- Obligation and Project Management report.

Form and Correctness Approved

By

Office of the City Attorney

Contents Approved:

By

DEPT. Emergency Preparedness and Response

NORFOLK, VIRGINIA

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 294,197.20

2275-74-8890

Director of Finance

Account

3/30/16

Date

ORDINANCE No.

AN ORDINANCE ACCEPTING AN ADDITIONAL GRANT AWARD OF \$294,197.20 FROM THE VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT WHICH INCLUDES \$220,647.90 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY, \$58,839.44 FROM THE COMMONWEALTH OF VIRGINIA AND \$14,709.86 AS A CASH MATCH FROM THE CITY THROUGH THE HAZARD MITIGATION GRANT PROGRAM FOR THE CITY OF NORFOLK FLOODPROOFING OF STRICKLAND AND JONES PROJECT AND APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF THE ADDITIONAL FUNDS FOR THE PROJECT.

- - -

WHEREAS, pursuant to Ordinance #45,354 adopted on November 26, 2013 the City was awarded and accepted \$332,894 as a Virginia Department of Emergency Management grant for the floodproofing of one commercial structure in the downtown area as the City of Norfolk Floodproofing of Strickland and Jones Project (the "Project"); and

WHEREAS, additional grant funds in the amount of \$294,197.20 have been made available for the Project, for total Project funding in the amount of \$627,091.20; now, therefore,

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That an additional grant award of \$294,197.20 from the Virginia Department of Emergency Management through its Hazard Mitigation Grant Program is hereby accepted.

Section 2:- That the additional grant award of \$294,197.20 grant award which includes \$220,647.90 from the Federal Emergency Management Agency through its Hazard Mitigation Grant Program, \$58,839.44 from the Commonwealth of Virginia and \$14,709.86 as a local cash match from the City is hereby appropriated and authorized for expenditure through the Hazard Mitigation Grant Program for the City of Norfolk Floodproofing of Strickland and Jones Project, if and when the funds are made available from the Virginia Department of Emergency Management.

Section 3:- That the City Manager is hereby authorized to administer the Project and to execute all agreements necessary to complete the Project.

Section 4:- That this ordinance shall be in effect from and after its adoption.



COMMONWEALTH of VIRGINIA
Department of Emergency Management

JEFFREY D. STERN, Ph.D.
State Coordinator

CURTIS C. BROWN
Chief Deputy Coordinator

BRETT A. BURDICK
Deputy Coordinator

10501 Trade Court
North Chesterfield, Virginia 23236-3713
(804) 897-6500
(TDD) 674-2417
FAX (804) 897-6506

March 7, 2016

Mr. Steven Pyle, Jr.
Deputy Emergency Management Coordinator
City of Norfolk
3661 East Virginia Beach Boulevard
Norfolk, VA 23502

RE: FEMA-DR-4024-VA-007
Budgetary Revision Approval
Hazard Mitigation Grant Program (HMGP)

Dear Mr. Pyle:

FEMA has reviewed and approved the City's request to change the budget for the *Floodproofing of 1 Repetitive Loss Property* project. The revised project budget total is \$627,091. The federal, state and local shares are \$470,318, \$125,418 and \$31,355, respectively. The Period of Performance end date for this project is still October 30, 2016. Please see the enclosed revised project budget and FEMA's approval letter.

If you have any questions or concerns, please contact Trina Addison, hazard mitigation coordinator, at (804) 897-9976 or at Trina.Addison@vdem.virginia.gov. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "M. W. Wall".

Matthew W. Wall
Hazard Mitigation Program Manager

MWW/tca

C: James Redick, Director of Emergency Preparedness & Response

Enclosures

"Working to Protect People, Property and Our Communities"

City of Norfolk

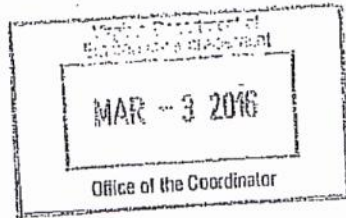
Floodproofing of 1 Repetitive Loss Property

Project Code: FEMA-DR-4024-VA-007

New Project Budget - After Budgetary Revision

February 29, 2016

Activity	Project Budget
Elevation Certificate (pre-award cost)	\$450.00
Preliminary Engineering (pre-award cost)	2,188.00
Pre-Construction Engineering and Drafting <i>For new wall at the existing store front</i>	15,000.00
Soil Reports	9,000.00
Division 2 - Existing Conditions	12,109.87
Division 3 - Concrete	328,881.25
Division 5 - Metals	8,556.48
Division 6 - Woods and Plastics	15,852.25
Division 7 - Thermal and Moisture Protection/Contingency	78,631.57
Division 8 - Openings/Contractors O&P	82,553.78
Division 9 - Finishes	21,808.00
Division 22 - Plumbing	1,908.00
Division 26 - Electrical	7,708.00
On-Site Construction Management/Supervision	28,296.00
5% Local Grant Administrative/Management Costs	14,148.00
<i>TOTAL BUDGET</i>	<i>\$627,091.20</i>



U.S. Department of Homeland Security
Region III
One Independence Mall, 6th Floor
615 Chestnut Street
Philadelphia, PA 19106-4404



FEMA

Mr. Jeffrey D. Stern, Ph.D.
State Coordinator
Virginia Department of Emergency Management
10501 Trade Court
North Chesterfield, Virginia 23236-3713

FEB 29 2016

Re: FEMA-DR-4024-VA-007
Budget Revision Approval
Hazard Mitigation Grant Program (HMGP)

Dear Dr. Stern:

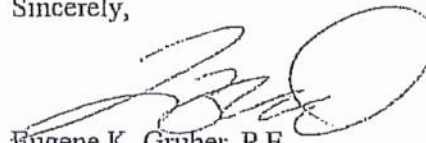
We have reviewed and approve your request for a budget revision for the City of Norfolk Flood Proofing Project, FEMA-DR-4024-VA-007.

As requested, we have allocated an additional \$220,647 federal funds to this project made available under the FEMA Uncommitted Funds Pilot Program. The revised project budget is \$627,091, with a federal share of \$470,318 and a non-federal share of \$156,773. Enclosed please find a copy of the Obligation and Project Management reports for your records.

The Period of Performance for this project remains October 30, 2016. Please continue to provide this office with quarterly reports thirty (30) days after the end of each federal fiscal quarter. The State has ninety (90) days from that date to liquidate all funds and submit all required closeout documents.

If you have any questions, contact John Schmierer, Project Officer, at (215) 931-5547.

Sincerely,



Eugene K. Gruber, P.E.
Director, Mitigation Division

Enclosures

cc: Matthew Wall, State Hazard Mitigation Officer
Trina Addison, Project Coordinator
Janice Barlow, Director, Grants Division

02/17/2016
14:41

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
Obligation Report w/ Signatures

HMGP-OB-02

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Grantee
4024	7-R	1	11	2	32	VA	Statewide

Subgrantee: Norfolk

Project Title : City of Norfolk Floodproofing of 1 Repetitive Loss Property

Subgrantee FIPS Code: 710-57000

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$470,318	\$470,318	\$0	\$0

Project Amount	Grantee Admin Est	Subgrantee Admin Est	Total Obligation	IFMIS Date	IFMIS Status	FY
\$220,647	\$0	\$0	\$220,647	02/17/2016	Accept	2016

Comments

Date: 02/17/2016 User Id: JSCHMER

Comment: MA requests obligation of additional funds for a cost over-run under the Uncommitted Funds Program

Date: 02/17/2016 User Id: CNEWMAN2

Comment: HMO Approves

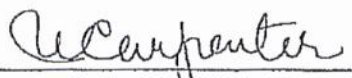
Authorization

Preparer Name: JOHN SCHMERER

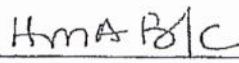
Preparation Date: 02/17/2016

HMO Authorization Name: CRYSTAL NEWMAN

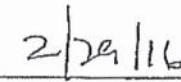
HMO Authorization Date: 02/17/2016



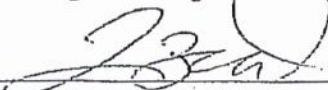
Authorizing Official Signature



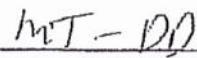
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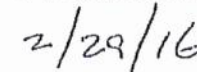
Authorization Date



Authorizing Official Signature



Authorizing Official Title



Authorization Date

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Grantee
4024	7-R	1	11	VA	Statewide

Subgrantee: Norfolk

FIPS Code: 710-57000

Project Title : City of Norfolk Floodproofing of 1 Repetitive Loss Property

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : City of Norfolk Floodproofing of 1 Repetitive Loss Property

Grantee : Statewide

Subgrantee : Norfolk

Grantee County Name : Norfolk (city)

Subgrantee County Name : Norfolk (city)

Grantee County Code : 710

Subgrantee County Code : 710

Grantee Place Name : Norfolk

Subgrantee Place Name : Norfolk

Grantee Place Code : 0

Subgrantee Place Code : 57000

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
1	Award and Grant Agreement	60 days	00/00/0000	00/00/0000	00/00/0000
0	Award and Grant Agreement	60 days	00/00/0000	00/00/0000	00/00/0000
0	Soil Reports and Engineering	120 days	00/00/0000	00/00/0000	00/00/0000
1	Soil Reports and Engineering	120 days	00/00/0000	00/00/0000	00/00/0000
0	Development of Bid Documents	60 days	00/00/0000	00/00/0000	00/00/0000
1	Development of Bid Documents	60 days	00/00/0000	00/00/0000	00/00/0000
0	Legal Review/Documentation Preparation	30 days	00/00/0000	00/00/0000	00/00/0000
1	Legal Review/Documentation Preparation	30 days	00/00/0000	00/00/0000	00/00/0000
1	Advertise Project for Bid	60 days	00/00/0000	00/00/0000	00/00/0000
0	Advertise Project for Bid	60 days	00/00/0000	00/00/0000	00/00/0000
0	Award Contract	30 days	00/00/0000	00/00/0000	00/00/0000
1	Award Contract	30 days	00/00/0000	00/00/0000	00/00/0000
1	Notice to Proceed	30 days	00/00/0000	00/00/0000	00/00/0000
0	Notice to Proceed	30 days	00/00/0000	00/00/0000	00/00/0000
0	Demo/Excavation/Backfill	45 days	00/00/0000	00/00/0000	00/00/0000
1	Demo/Excavation/Backfill	45 days	00/00/0000	00/00/0000	00/00/0000
0	Waterproofing	120 days	00/00/0000	00/00/0000	00/00/0000
1	Waterproofing	120 days	00/00/0000	00/00/0000	00/00/0000
0	Polyurethane Injections	30 days	00/00/0000	00/00/0000	00/00/0000
1	Polyurethane Injections	30 days	00/00/0000	00/00/0000	00/00/0000
0	Flood Shield Installation	30 days	00/00/0000	00/00/0000	00/00/0000
1	Flood Shield Installation	30 days	00/00/0000	00/00/0000	00/00/0000
0	Identify storage location for flood shields	30 days	00/00/0000	00/00/0000	00/00/0000
1	Identify storage location for flood shields	30 days	00/00/0000	00/00/0000	00/00/0000
0	Floodproofing Inspection and Engineer Stamped	60 days	00/00/0000	00/00/0000	00/00/0000
1	Floodproofing Inspection and Engineer Stamped	60 days	00/00/0000	00/00/0000	00/00/0000
0	Project Closeout	90 days	00/00/0000	00/00/0000	00/00/0000

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Grantee
4024	7-R	1	11	VA	Statewide

Subgrantee: Norfolk

FIPS Code: 710-57000

Project Title : City of Norfolk Floodproofing of 1 Repetitive Loss Property

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
1	Project Closeout	90 days	00/00/0000	00/00/0000	00/00/0000
1	Total	26 Months	10/30/2015	00/00/0000	00/00/0000
0	Total	26 Months	10/30/2015	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$627,091	75.00000000	\$470,318	25.00000000	\$156,773

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Grantee Admin Amount	Subgrantee Admin Amount	Total Alloc Amount
8	A	08/07/2013	08/02/2013	2013	2301904	7	\$249,671	\$0	\$0	\$249,671
25	A	02/17/2016	02/11/2016	2016	2543985	2	\$220,647	\$0	\$0	\$220,647
Total							\$470,318	\$0	\$0	\$470,318

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Grantee Admin Amount	Subgrantee Admin Amount	Total Obligated Amount
1	A	08/08/2013	08/08/2013	2013	2396279	14	14	\$249,671	\$0	\$0	\$249,671
2	A	02/17/2016	02/17/2016	2016	2561984	32	32	\$220,647	\$0	\$0	\$220,647
Total								\$470,318	\$0	\$0	\$470,318